

Coronavirus Health and Safety Policy

Mediation Case Manager (MCM) is devoted to the safety of its employees, partners, and all parties affiliated with a scheduled resolution conference.

Due to the spread of the Coronavirus, MCM will be taking measures to protect all parties. MCM will be cancelling any conferences and rescheduling to a later date if the following arises:

1. If there is a Coronavirus Closure or,
2. If an attending party who cannot appear by phone is ill with cold or flu type symptoms or,
3. If an attending party who cannot appear by phone is caring for an ill person with cold or flu type symptoms or,
4. If an attending party who cannot appear by phone is under quarantine or,
5. If an appearing party arrives at the resolution conference with cold or flu type symptoms, they will be sent home and the conference will be cancelled and rescheduled.

The resolution conference centers around the state of Oregon, including the MCM office in Portland, will close whenever the county court or public school in which they are located closes due to Coronavirus closures. The parties will be contacted via email and/or phone, informing them the resolution conference has been canceled due to the concern of the Coronavirus closure and will be rescheduled by their Case Manager. Up to date information on Coronavirus closures can be found here:

<https://www.courts.oregon.gov/Pages/default.aspx> <http://www.oregonlive.com> or <http://www.katu.com/>. Further, you can call the numbers below for up-to-date information.

Note that any Coronavirus closure out of state that affects any affiliated party would be included in the need to implement the postponement.

Scenarios

- A. If the district where the resolution conference center is located has a Coronavirus Closure, the center will also be closed, and all conferences will be rescheduled.
- B. If a representative of the beneficiary is in a district with closures or is traveling through an affected area of Oregon to get to the conference, they must request, in writing to MCM via email to the Case Manager, permission to reschedule the conference. Be sure to copy all the parties.
- C. If a borrower, borrower's attorney, or housing counselor is in a district with closures or has to go through an affected area of Oregon to get to the conference, they must request, in writing to MCM via email to the Case Manager, permission to appear by telephone. Be sure to copy all the parties.

D. If MCM is notified by any party that they cannot appear by phone as they are ill or are a risk factor for exposing illness, they must request, in writing to MCM via email to the Case Manager, permission to reschedule the conference. Be sure to copy all the parties.

If you have any questions about closures, please contact your Case Manager below:

Jesse Clift (503) 897-1531 for the following conference centers:

- Beaverton Dispute Resolution Center
- Center for Dialogue and Resolution
- Neighbor-to-Neighbor, Inc.

Will Coca (503) 258-9714 for the following conference centers:

- Clackamas County Dispute Resolution Center
- Common Ground Mediation
- Community Solutions of Central Oregon
- G. Casady, Facilitator Meadow Outdoor
- East Metro Mediation
- Resolutions Northwest
- Resolve
- A. Hoffman, Facilitator (Beaverton), La Grande/Vale